



## **NOTICE**

Notice is hereby given that the 20<sup>th</sup> Annual General Meeting of the members of **Teleperformance Business Services India Private Limited (formerly known as Teleperformance Business Services India Limited) (the Company)** will be held at **shorter Notice on Tuesday, September 30, 2025**, at 09:30 A.M. (IST) at the Registered office of the Company situated at Teleperformance Towers, Plot CST No. 1406-A/28, Mindspace Goregaon (West), Mumbai – 400 104, Maharashtra, India, to transact the following business:

### **Ordinary Business:**

1. To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2025, together with the Reports of the Board of Directors and the Auditors thereon.

### **Registered Office:**

**Teleperformance Towers,  
Plot CST No. 1406-A/28,  
Mindspace Goregaon  
(West), Mumbai – 400104,  
Maharashtra, India**

**Date: September 24, 2025**

### **By Order of the Board**

**For Teleperformance Business Services India Pvt Ltd  
(formerly known as Teleperformance Business Services  
India Ltd)**

BRAHMANA NDA  
YESHWANT  
SANIL

Digitally signed by  
BRAHMANANDA  
YESHWANT SANIL  
Date: 2025.09.24  
19:45:23 +05'30'

**Brahmananda Sanil  
Director**

**DIN: 09605510**

**Address: Teleperformance Towers,  
Plot CST No. 1406 - A / 28,  
Mindspace, Goregaon (West),  
Mumbai – 400 104,  
Maharashtra, India**



**NOTES:**

- (a) The Notice is issued pursuant to the provisions of Section 101 of the Companies Act, 2013 and the Articles of Association of the Company;
- (b) The Notice of the AGM and the Annual Report for FY 2024-25 is being sent through electronic mode to those Members whose e-mail addresses are available with the Company unless a member requests for physical copy;
- (c) Pursuant to the provisions of the Companies Act, 2013, a member entitled to attend and vote at the meeting is entitled to appoint one or more proxies to attend and vote instead of himself/herself only on a poll and the proxy (ies) need not be a member. A proxy form is attached herewith as **Annexure A**;
- (d) The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed, and signed, not less than 48 hours before the commencement of the meeting. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable;
- (e) Members/Proxies should bring the Attendance Slips duly filled-in for attending the meeting. Attendance Slips is enclosed herewith as **Annexure B**;
- (f) Corporate Members intending to send their Authorized Representatives to attend the Meeting are requested to send a certified copy of the Board Resolution pursuant to Section 113 of the Companies Act, 2013 authorizing their representative to attend and vote on their behalf at the meeting;
- (g) Route Map is enclosed herewith as **Annexure C**;
- (h) As the Annual General Meeting of the Company has been called at shorter notice, Members of the Company are requested to give their consent in the prescribed format enclosed with the notice as **Annexure D** and submit the same with the Company; and
- (i) All the documents mentioned in this Notice and statutory registers are open for inspection by the members at the Registered Office of the Company on all working days, except Saturdays, during business hours up to the date of the Meeting.



**Annexure A**

**Form No. MGT-11  
Proxy Form**

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

**CIN** : U72900MH2005PTC157255  
**Name of the Company** : Teleperformance Business Services India Private Limited (formerly known as Teleperformance Business Services India Limited)  
**Registered office** : Teleperformance Towers, Plot CST No. 1406-A/28, Mindspace Goregaon (West), Mumbai - 400104, Maharashtra, India

|                                |  |
|--------------------------------|--|
| <b>Name of the Member (s):</b> |  |
| <b>Registered address:</b>     |  |
| <b>E-mail Id:</b>              |  |
| <b>Folio No/ Client Id:</b>    |  |
| <b>DP ID:</b>                  |  |

I/We, being the member (s) of Teleperformance Business Services India Private Limited (formerly known as Teleperformance Business Services India Limited), holding shares of Rs. ..../- each of [ ], hereby appoint

- Name:  
Address:  
E-mail Id:  
Signature:....., or failing him/her
- Name:  
Address:  
E-mail Id:  
Signature:....., or failing him/her

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 20<sup>th</sup> Annual General Meeting of the Company to be held at shorter notice on Tuesday, September 30, 2025 at 09:30 A.M. (IST) at the registered office of the Company situated at Teleperformance Towers, Plot CST No.1406-A/28, Mindspace Goregaon (West), Mumbai – 400 104, Maharashtra, India, and at any adjournment thereof in respect of such Resolutions as are indicated below:

| <b>Sr. No.</b>            | <b>Resolution</b>  |
|---------------------------|--|
| <b>Ordinary Business:</b> |  |
| 1                         | To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2025, together with the Reports of the Board of Directors and the Auditors thereon. |

Signed this ..... day of..... 2025

Signature of shareholder

Signature of Proxy holder(s)



**Note: This form of proxy in order to be effective should be duly completed & deposited at the Registered Office, not less than 48 hours before the commencement of the Meeting.**



**Annexure B**

**Attendance Slip**

Time:  
Place:

**FULL NAME OF THE FIRST SHAREHOLDER:** .....

Joint Shareholders, if any.....

Father's/Husband name.....

Address in full.....

**FULL NAME(S) OF THE PERSON ATTENDING THE MEETING AS A PROXY -----**

I/We hereby record my /our attendance at the 20<sup>th</sup> Annual General Meeting of the Company to be held at shorter notice on Tuesday, September 30, 2025 at 09:30 A.M. (IST) at the Registered office of the company situated at Teleperformance Towers, Plot CST No. 1406-A/28, Mindspace Goregaon (West) Mumbai – 400 104, Maharashtra, India.

Folio No. :

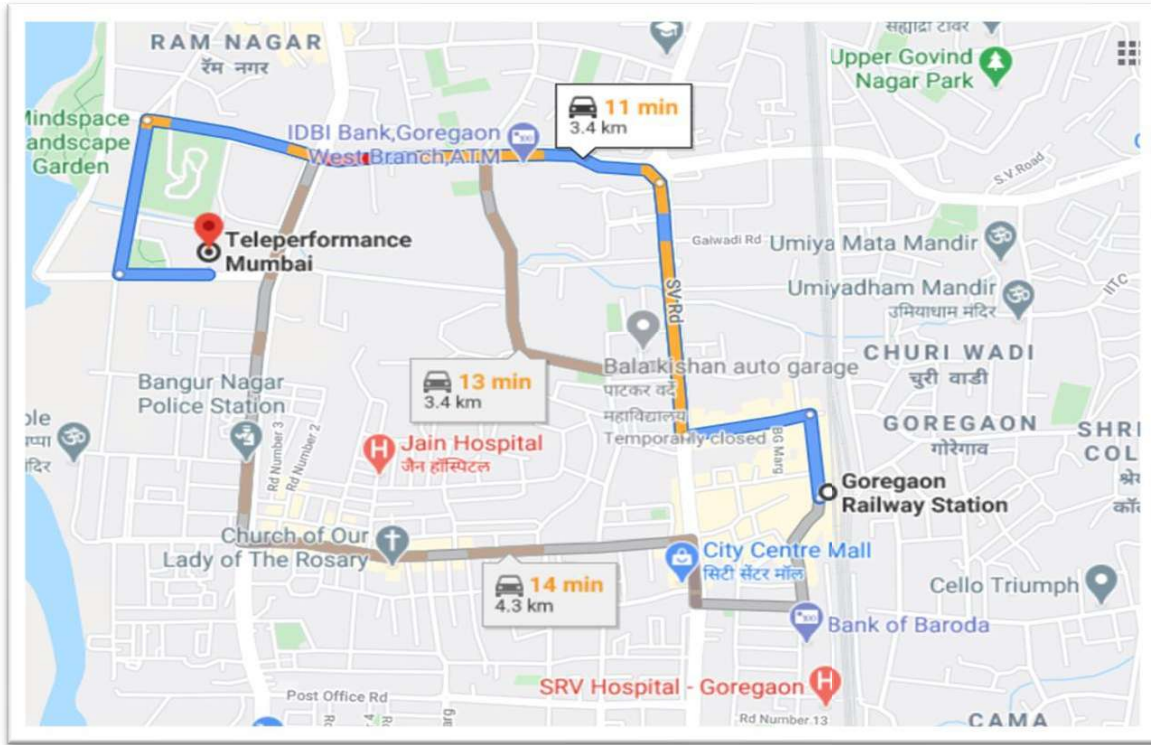
No of Shares held:

\_\_\_\_\_  
Signature of the Member / Proxy



**Annexure C**

**Route Map of 20<sup>th</sup> Annual General Meeting:**



tp.com

Teleperformance Business Services India Private Limited (formerly known as Teleperformance Business Services India Limited)  
Registered Office: Teleperformance Towers, Plot CST No.1406-A/28, Mindspace, Goregaon- West, Mumbai - 400104, Maharashtra, India  
Tel: +91-22-66776210 | Fax: +91-22-66778210 | CIN: U72900MH2005PTC157255 | Email: [contactus@teleperformance.com](mailto:contactus@teleperformance.com)

**(To be printed on the letterhead of shareholder)**

**Annexure D**

**Consent by Shareholder for Shorter Notice  
[Pursuant to Section 101(1) of the Indian Companies Act, 2013]**

Date: September [•], 2025

To,  
The Board of Directors,  
**Teleperformance Business Services India Private Limited**  
**(formerly known as Teleperformance Business Services India Limited)**  
Registered Office: Teleperformance Towers,  
Plot CST No. 1406 - A / 28, Mindspace,  
Goregaon (West), Mumbai – 400 104,  
Maharashtra, India.

Dear Sir,

We, \_\_\_\_\_, holding \_\_\_\_\_ Equity Shares in Teleperformance Business Services India Private Limited (formerly known as Teleperformance Business Services India Limited) (“the Company”), in our name, hereby give consent, pursuant to Section 101 (1) of the Indian Companies Act, 2013, to hold the Annual General Meeting of the Company on Tuesday, September 30, 2025, at 09:30 A.M. at the Registered Office of the Company situated at Teleperformance Towers, Plot CST No. 1406 - A / 28, Mindspace, Goregaon (West), Mumbai – 400 104, Maharashtra, India, at shorter notice.

Thanking You,

Yours faithfully,

\_\_\_\_\_  
[Name]  
(\_\_\_\_\_)